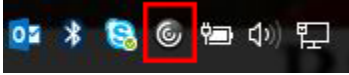


How to access my payslip on campus

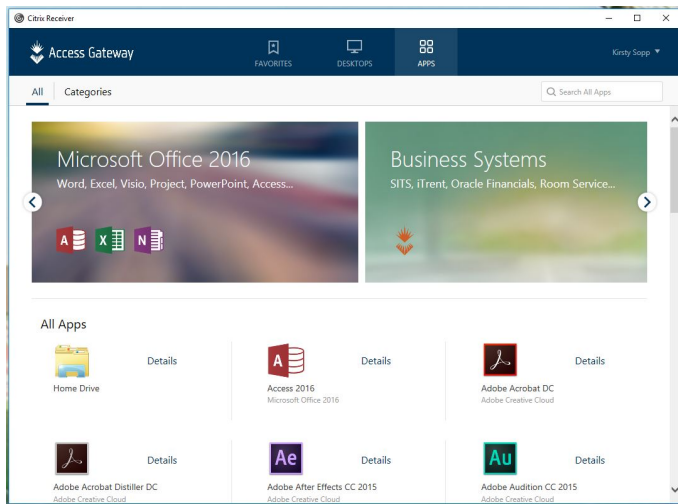
Find the Citrix icon in the bottom hand corner of your screen and double click the icon to open Citrix Receiver.



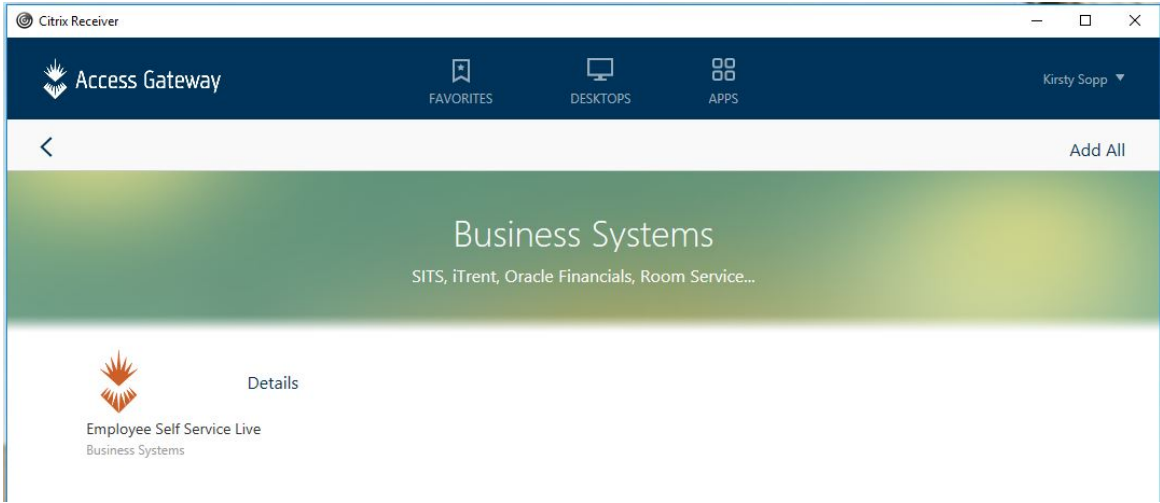
In the login box, enter your username in the format un\username and enter your password.



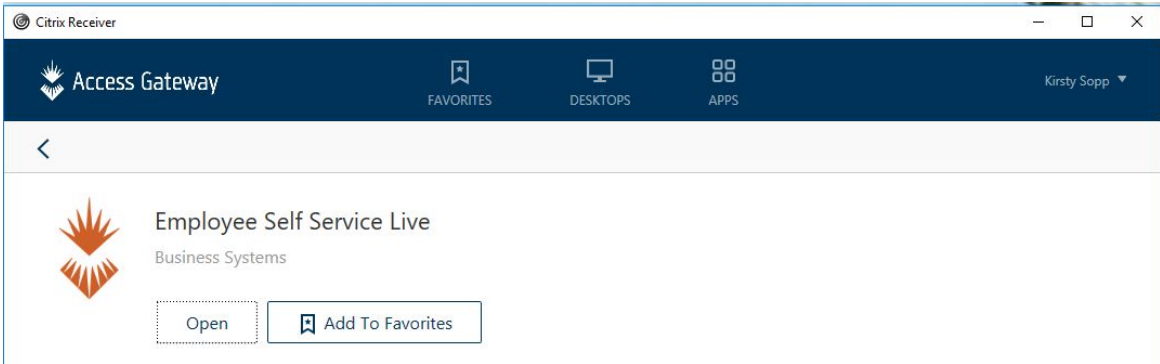
From the next screen, select Business Systems.



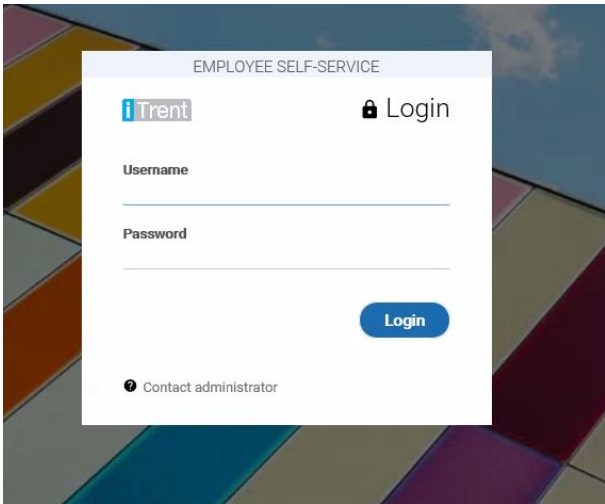
Then Select Employee Self Service Live



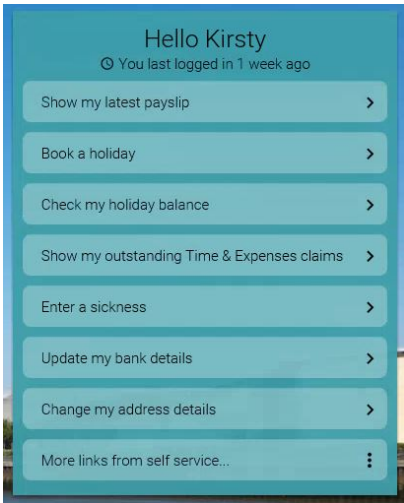
Select Open



Login with your standard username and password



Click Show my latest payslip



See the list of available payslips and select the one you wish to view.

Pay & Benefits

Payslips Download

Pay date	Tax period	
20 Apr 2018	1	Click to view details
22 Mar 2018	12	Click to view details
22 Feb 2018	11	Click to view details

P60 Search

There are no Statement of Earnings details to display.

No P60 details have been added yet

Time & Expenses Search + Add claim