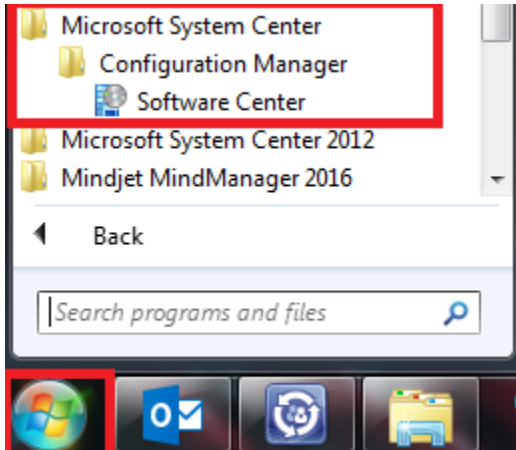


How to install Skype for Business

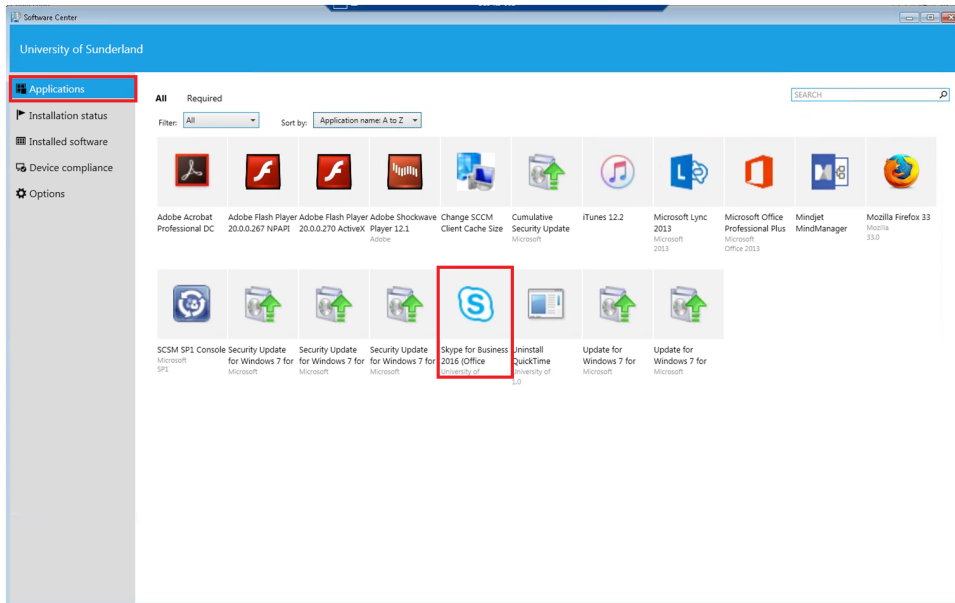
This is for Sunderland Campus staff, London and Hong Kong staff should contact your local IT provision for help with installation.

If you use a UDS machine, you will be able to download the software client for Skype for Business to your [UDS Machine](#). Please find below instructions on how to complete the software download.

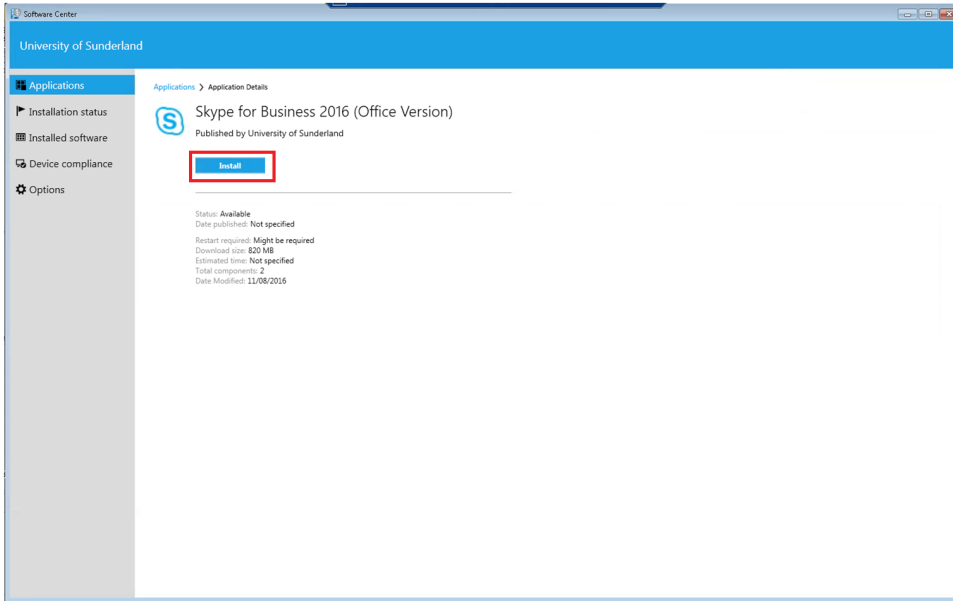
Step 1: Click on the start menu and from the All programs list, select Microsoft System Centre, then Configuration Manager and then Software Centre.



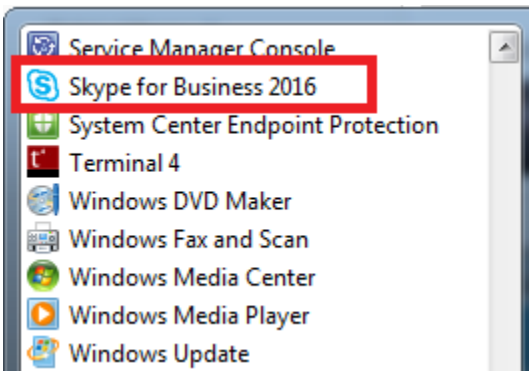
Step 2: From the Applications tab, you will find all of the software available for your UDS PC. Click on Skype for Business.



Step 3: On the next screen, click install, please note, this will automatically close down Office Communicator and Lync 2013 if installed on your PC. Once the installation is complete we recommend that you **reboot your PC**.



Step 4: Once the install is complete, click the start button and you will find the Skype for Business software on your All Programs list:



- Demonstration and Training Sessions
- Installation Guides and On-line training
- Skype for Business FAQ's
- Skype for Business - Did you know
- Skype for Business - Recommended Equipment List