

Academic Appeal Form

1. Student details (to be completed by or on behalf of the person making this academic appeal).

Family name/Surname: _____

Forename(s): _____

Term-time address or address to which you wish replies to be sent: _____

Programme: _____ Level: _____

Telephone No. _____ Student Registration No: _____

Email: _____

2. Details of your academic appeal

Please note that you may only base an appeal on the grounds set out in Section C of the academic appeal procedure. This can be viewed at: <http://services.sunderland.ac.uk/academic-services/academic-quality-handbook/>

A. Unconsidered extenuating circumstances

1. Please state why this was not submitted to extenuating circumstances panel.

2. Please give reason(s) why you did not think that the University's Fit to Sit policy applies to your case. See section 2.2 of the Extenuating Circumstances Policy.

2. Please supply supporting material evidence. included

B. Material procedural irregularity on the part of the University

1. Please state the regulation or process which you believe to have been incorrectly applied.

i). Name of policy or procedure e.g. Undergraduate Regulations

ii). The specific section or regulation e.g. Regulation 4.2.1

(If this information is not supplied, it may lead to a delay in processing your request).

3. Academic appeal details

Please give any information relating to your discussions with the Faculty after the publication of your results. Please include copies of any correspondence.

Date of discussion: _____

With whom discussion was held: _____

Details of discussion and response: _____

4. Equal opportunities

Do you consider yourself disabled in any way? Yes No Male Female

Please tick the ethnic group which you feel describes your ethnic origin:

- White Black: Other Asian: Bangladeshi Other
- Black: Caribbean Asian: Indian Asian: Chinese
- Black: African Asian: Pakistani Asian: Other

Signature: _____ Date: _____

Please return this form to:
Student Casework
Level 1, The Gateway
City Campus,
Chester Road,
Sunderland,
SR1 3SD.
studentcasework@sunderland.ac.uk