

Appendix to the Academic Regulations - Study Abroad

Import of marks from study abroad

- a) Where actual marks are brought back and input to SITS they are used in the usual way in making a progression decision or award. See undergraduate regulations, paragraph 6.4.7.
- b) Where alignment of marks cannot be secured either in advance of the student going abroad or in practice in the light of the assessment process, the threshold standard must be secured and pass/fail entered. Modules marked as pass/fail are used to secure progression but excluded from degree classifications (see undergraduate regulations paragraph 6.4.5). They will not be relevant to the award of merit or distinction for Masters awards.
- c) A student who cannot progress to the next Stage following a semester or a year abroad will be offered the following as applicable:
 - compensation between modules following the usual regulations. The Assessment Board may use discretion to apply the regulations to the different modular structure taken abroad but the principle that a third of the year's work may be compensated should be adhered to;
 - referrals to the value of up to 120 credits through the HEI where the student studied abroad;
 - referrals to the value of up to 120 credits taken at Sunderland. The Assessment Board may approve variation(s) to the usual modular assessment to reflect the different programme of study which the student has taken. For example a synoptic or portfolio assessment covering up to the full 120 credits may be appropriate;
 - a trailed fail in an appropriate Sunderland module to the value of 20 credits;
 - the opportunity to repeat the year in full or in part (i.e. to the value of the relevant number of credits part-time) with attendance at Sunderland. The year may not be repeated abroad.

Extenuating circumstances

A student studying abroad who has extenuating circumstances affecting study or assessment during that time should follow any local protocols to seek compensation or discretion or leave of absence but should also submit extenuating circumstances to the Sunderland programme leader for consideration when the marks are brought back. 'Fit to sit' will not be enforced unless this is a requirement at the host university.

Appeals, complaints, disciplinary and related procedures

Students studying abroad have access to the appeals and complaints procedures at the host institution in respect of provision, services and decisions which are the responsibility of that institution. They may also appeal to the University of Sunderland under our usual procedures in respect of assessment decisions taken by the University and may raise complaints about provision which rests with Sunderland. Students should raise issues of concern locally in the first instance as soon as possible after the event which has gives cause for concern. They should also keep the University informed of problems affecting their studies or general well-being and of the actions they are taking to resolve them.

Students are subject to the disciplinary procedures of the host institution in respect of their conduct while they are abroad. They also remain subject to the University of Sunderland's disciplinary procedures, which may be invoked even where no action has been taken locally. These include procedures leading to a range of sanctions, including action under the fitness to practise regulations. This may result in a student being required to terminate his/her period of study abroad which will also have consequences for his/her continued progression on his/her degree programme.

If a student becomes seriously unwell during his/her time abroad, he/she may be excluded from study by the University on health grounds under the University's standard procedures. This would require the student to return home.

For the relevant University of Sunderland procedures see:

<https://my.sunderland.ac.uk/pages/viewpage.action?pageId=105484836>